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| Modal Verbs (indicating possibility) could, should, would, can, may, might, must, shall, ought, will | Active Voice Paul kicked the ball. Eva licked the lolly. | Passive Voice The ball was kicked by Paul. The lolly was licked by Eva. | Past Progressive Paul was kicking the ball. Eva was licking the lolly. | Present Progressive Paul is kicking the ball. Eva is licking the lolly. | Past Perfect Paul had finished his homework. Eva had eaten an ice-cream. |
| Subjunctive If Paul were a better footballer, he could kick the ball straight. | Adverbs (indicating possibility) never, always, often, rarely, maybe, perhaps, probably | Present Perfect Paul has kicked the football. I have eaten the lolly. | Relative Clause Paul, who enjoyed football, played every week. | Expanded Noun Phrase The dark haired girl with a taste for frozen lollies. | Punctuating Bullet Points Eva is hoping to: <ul style="list-style-type: none"> • make lollies • play football with Paul The plan for this lesson is: <ul style="list-style-type: none"> • We will learn more about SPaG. • The class will have fun. |
| Commas (to clarify meaning) Eva likes fruit pasta and a drink for lunch. 'Fruit pasta!?' Eva likes fruit, pasta and a drink for lunch. | Colons Paul likes two things: football and reading | Colons (to introduce a list) The children will need several items: lollies, footballs and books. | Hyphens (to avoid ambiguity) a man eating snake a man-eating snake | Brackets, Dashes and Commas (for parenthesis) <ul style="list-style-type: none"> • Eva (the lolly fan) is ten. • Paul - the football fan - plays in goal. • Eva and Paul, my friends, are kind. | |
| Dashes Eva and Paul are friends - they have known each other for years. | Semi-Colons Eva loves lollies; strawberry-flavoured ones are her favourite. | Relative Pronouns used at the beginning of a relative clause who, whom, which, whose, that, where, when Cheetahs, which are the fastest land mammals, have a decreasing population. | | | |