



Pre-School Parent Information Session

2025

Hello and Welcome

We will be called the Foundation Class.

- ▶ Year F
 - ▶ Pre-School/Pre-Schoolers
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Staff

Some useful names and contacts:

- ▶ Mrs Bassett – Headteacher (and Designated Safeguarding Lead)
 - ▶ Miss Jones – Foundation Class Teacher
 - ▶ Mrs Haisman – Higher Level Teaching Assistant
 - ▶ Mrs (Danielle) Edgson – Pre-School Manager (and Deputy Safeguarding Lead – Early Years)
 - ▶ Mrs (Sally) Read – Deputy Pre-School Manager
 - ▶ Mr (Ben) Duncan – Early Years Assistant
 - ▶ Mrs (Leonie) Faulkner-Coombes – Early Years Assistant
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- ▶ Miss Osborne – Special Educational Needs Co-Ordinator (SENDCo)
 - ▶ Miss Armstrong – Secretary (Office)

The Day

- ▶ 8am: Breakfast Club – Drop off at the hall door.
- ▶ 8:45am – Dropping off – We will open the doors to the Foundation Class from 8:45am.
- ▶ *School gates are open from 8.35am and we ask that children arrive promptly for an 8.45am start.*
- ▶ 3.45pm: Pick up
- ▶ 4pm: Late pick up
- ▶ *We will keep you updated about wraparound care as this may be adjusted in time.*



Clothing

- ▶ Please ensure they are wearing comfortable clothing and bring a waterproof coat.
- ▶ Uniform is optional: you may wish to purchase a jumper or cardigan.
- ▶ Uniform can be purchased from <https://price-buckland.co.uk/> (Select the school finder tab from the menu.)



Lunch

- ▶ The children will have access to a school dinner at lunchtime.
- ▶ This will be charged at £1.85 unless you are registered as Early Years Pupil Premium (and your child attends all day).
- ▶ If your child has any specific dietary/medical needs, please complete the form included in your admission pack.



Packed Lunch

Sending Food from Home? Here's What to Keep in Mind:

- **Keep it safe and suitable:** Make sure the food you pack is right for your child's age and stage of development. It should be easy to chew and swallow to help prevent choking.
- **Keep it cool:** If you're sending perishable items (like dairy, meat, or cut fruit), pack them in a sealed, insulated lunch bag. If you don't have an ice pack, you can use the '*4-hour rule*'—this means food can be kept out of the fridge for up to 4 hours, but only once.
- **Label everything:** Clearly write your child's name on their lunch bag and include a note or label with what's inside. This helps staff keep track and manage any allergies or dietary needs.
- **Room temperature options:** As there is no fridge available, pack foods that stay safe at room temperature—like whole fruit, crackers, or sealed snacks.



Medicines / Inhalers

- ▶ If your child has a medical need (including asthma), please fill out a health care plan that is part of your admissions pack. For those with asthma, we ask that you provide a named inhaler to be kept in the classroom.
- ▶ If at any time over the year your child needs medicine, again fill in a permission form via the office and this can be dispensed by a member of staff (including nappy cream).



Communication/updates

- ▶ ClassDojo
- ▶ Teachers2Parents: paying for sessions/booking lunches
- ▶ Book Bags
- ▶ Forms to be completed by Monday please.





Any Questions?